

Bridging Responsible AI Divides Advisory Board

Terms of Reference

1. Introduction

- 1.1 Bridging Responsible AI Divides (BRAID) UK is an Arts and Humanities Research Council (AHRC) funded project in conjunction with the Ada Lovelace Institute (ALI) and the British Broadcasting Corporation (BBC).
- 1.2 The aim of the BRAID programme is to contribute to the development of a responsibility infrastructure that ensures UK ambitions to be a global leader in Artificial Intelligence (AI) innovation and AI-enabled economic transformation can be realised in a manner that is responsible, ethical and accountable by default. We will do this by integrating Arts, Humanities and Social Science research more fully into the Responsible AI ecosystem, as well as bridging the divides between academic, industry, policy and regulatory work on responsible AI.
- 1.3 In order to achieve this, the programme has set the following objectives:
 - a) Identify and lower barriers to effective knowledge transfer between the arts, humanities and responsible AI (R-AI) innovation;
 - b) Create a new, inclusive and sustainable RRI (responsible research and innovation) infrastructure for a R-AI ecosystem;
 - c) Ensure public needs and values are represented and protected by R-AI standards and governance;
 - d) Enable a positive and coherent vision of how AI can enable a flourishing society.
- 1.4 The fulfillment of these objectives is planned through the following programme of activities:
 - a) Support existing and foster new R-AI partnerships, connecting AI researchers, industry, policymakers and publics around the cross-cutting themes;
 - b) Build broader responsible AI visions by developing infrastructure for translation of R-AI research, inviting ECRs and new voices from the arts, humanities and civil society, to co-shape, interrogate and enrich visions of flourishing with AI;
 - c) Learn from early R-AI work, surface and map barriers, incentives and opportunities to make R-AI research responsive to the needs and challenges faced by policymakers, regulators, technologists, and wider publics;

- d) Embed R-AI in policy and practice by conducting research and building capacity for translation of R-AI research into accessible and usable guidance for policymakers, industry leaders, SMEs and publics;
- e) Build trust in AI by rethinking accountability through three applied lenses: accountability to wider publics, answerability of current systems, and public mechanisms for recourse through consultation, creative mechanisms and synthesis activities.

2. Board purpose

2.1 The purpose of the Bridging Responsible AI Divides (BRAID) UK Advisory Board is to support and oversee the work of BRAID, ensuring the programme delivers its objectives.

2.2 The BRAID Advisory Board will:

- a) Understand the aim, objectives, and desired outcomes of BRAID;
- b) Understand and represent the interests of BRAID stakeholders;
- c) Review progress of the programme in line with its aim and objectives;
- d) Input expertise to assist with the delivery of BRAID objectives;
- e) Display a willingness to serve as ambassadors of BRAID and promote BRAID within their own networks and institutions;
- f) Support open discussion and debate, and encourage fellow Advisory Board members to voice their insights;
- g) Ensure BRAID Directors are held to account in delivering programme objectives;
- h) Be available to attend at least 50% of regular advisory board meetings, barring unforeseeable circumstances.

3. Membership

3.1 Membership will be on an invitation basis. We will seek cross-sectoral and cross-council representation, with representation from the academic community, industry, policy and third sector communities.

3.2 The initially appointed Advisory Board chair will be Allan Sudlow (AHRC).

3.3 Names and affiliations of all members will be published on the BRAID UK website.

3.4 Membership will be for an initial period of 3 years.

3.5 Membership is as follows:

- Ramon Amaro, Nieuwe Instituut
- Abeba Birhane, Mozilla Foundation
- Dawn Bloxwich, DeepMind

- Catriona Campbell, Scottish AI Alliance
- Emily Campbell-Radcliffe, CDEI
- Sarah Cook, University of Glasgow
- Benedict Dello, Ofcom
- Virginia Dignum, GPAI/Umea University
- James Dracott, EPSRC
- Ray Eitel-Porter, Accenture
- John Havens, IEEE-SA
- Declan Keeney, Ulster University
- Jocelle Lovell, Cwmpas Digital Communities Wales
- Kathryn Magnay, EPSRC
- Maitreyi Maheshwari, FACT Liverpool
- Anjali Mazumder, Turing Institute
- Aisha Naseer, BSI
- Cecilia Nunn, Digital Catapult
- Tom Rodden, University of Nottingham
- Abigail Sellen, Microsoft Research
- Divya Siddharth, Collective Intelligence Project
- Emma Stone, Good Things Foundation
- Allan Sudlow, AHRC
- Mariarosaria Taddeo, University of Oxford
- Yorath Turner, Scottish Government
- Jonathan Wolf, Office for AI
- Joanna Zylinska, King's College London

3.6 If the Advisory Board feels that additional expertise or representation of stakeholders is required, it can propose the appointment of additional members. In this case a shortlist of possible candidates will be drawn up by the Advisory Board. The Board can then invite new members who have been approved by a simple majority. Others may be invited to attend on an ad-hoc basis for particular agenda items.

4. Equality and Diversity

- 4.1 The Board will exercise its responsibility, as far as possible, to promote diversity of representation within its membership and the membership of any working group or committee established by it. The Board will also act to promote equality of opportunity for all participants who are involved in carrying out its business.
- 4.2 The Board will actively aim to ensure equality of participation. Assistance to participate will be accommodated as far as possible e.g. support with disability, caring responsibilities.

5. Substitutions and Quorum

- 5.1 Quorum will be a simple majority, or half plus one where there is an even number of members.
- 5.2 Substitutions are not permitted.

6. Meeting format and frequency

- 6.1 The Board will meet every six months.
- 6.2 To reduce environmental impact and maximise participation, meetings will be held online with the exception of the initial meeting and the final year meetings, when a hybrid option will be available.
- 6.3 Where there is difficulty convening, consultation may be made by correspondence.
- 6.4 Each meeting will last for 150 minutes.
- 6.5 Meeting agenda and papers will be circulated a week beforehand, to allow preparation time.
- 6.6 Minutes of each event including actions will be distributed to Board members as soon after the meeting as is practical. The Chair will approve the content of reports before release including the redaction of any information deemed necessary for reasons of confidentiality.
Minutes will be brief in style while providing an auditable record of all decisions reached by the Group.

7. Conflict of Interests

- 7.1 Members will be asked to declare potential conflicts at the beginning of their term and annually thereafter. At the start of each Advisory Board Meeting, potential conflicts relating to meeting content must be raised with the Chair of the Advisory Board.

8. Forward planning

- 8.1 Effectiveness of the Board will be reviewed annually via consultation with its members.
- 8.2 Terms of Reference will be reviewed annually and approved by AHRC's BRAID Programme Board.
- 8.3 The Board is anticipated to operate until the programme is closed. The AHRC BRAID Programme Board will review the ongoing need for the Advisory Board as part of closure of the programme.